RECORD

RAGHU ENGINEERING COLLEGE

Autonomous

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Dakamarri, Bheemunipatnam Mandal, Visakhapatnam Dist. – 531 162 (A.P.) Ph: +91-8922-248001, 248002 Fax: +91-8922-248011 e-mail: principal@raghuenggcollege.com website: www.raghuenggcollege.com

Ref. No: REC/WGC/2023-24/01

Date: 21/8/2023.

CIRCULAR

This is to inform the concerned that meeting of Women's Grievance and Redressal Committee will be held on 25th Aug 2023 from 2:00PM onwards in the Principal's chamber. All the committee members are requested to make it convenient to attend the meeting to discuss the following agenda.

AGENDA

- Discuss the main objectives of Women's Grievance and Redressal Committee with all the faculty coordinators
- To discuss activities to be conducted for creating awareness among the students and employees of the institute.
- Any other issues discussion with permission of chair.

Y. Sudhani

Signature of the Coordinator

To

All the Committee Members, All Departments

Signature of the Chairperson

PRINCIPAL



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Minutes of Meeting

Date: 25-08-2023

Venue: Principal's chamber

Time: 2:00PM

MEMBERS PRESENT:

Sl. No.	Name of the Member	Designation	Role
1	Dr. Ch. Srinivasu	Principal	Chairman
2	Dr. Y. Sudha Vani	Asso. Professor, ECE	Convener
3	Dr. Anindita Chatarjee	Professor, H&S	Member
4	Ms. Jasmine Vincent	Asst. Professor, Civil	Member
5	Dr. Radha	Asso. Professor, CSE	Member
6	Ms. Vandana Mahanti	Asso. Professor, ECE	Member
7	Ms. S K Daryabi	Asso. Professor, EEE	Member
8	Dr. A Vijay Kumar	Vice-Principal	Member

Agenda:

- 1. Address by Chairperson
- 2. Action items from previous meeting minutes
- 3. Gender sensitization events / awareness programs
- 4. Any other matter with the permission of the chair

The Chairperson welcomed all the members of the Committee and chaired the meeting

- 1. The Convener highlighted the previous meeting minutes; reporting that no sexual harassment cases; and thanked the management for arranging sessions on
 - a. Support and options available in REC for raising sexual harassment issues
 - b. Mental Health Challenges and Remedies
 - c. Grievance redressal polices are discussed.
 - d. Getting the needed items such as sanitary pads, availability/usage of girls waiting rooms, medical support, psychological support etc.
 - e. "Prevention, Prohibition and Redressal of Sexual Harassment" with the students during the mentoring sessions
 - f. Organizing the webinar on "Cyber Security Awareness Program" to sensitize the students on the misuse of social media
- 2. The Committee decided to continue the activities similar to previous year
- 3. The Coordinator thanked the Chairman and appreciated all the Committee members for attending the meeting and providing their suggestions

Signature of the Chairperson

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Ref. No: REC/WGC/2023-24/02

Date: 11th Sep,2023

CIRCULAR

Sub: Reconstitution of Women's Grievance and Redressal Committee for the year 2023-24 The undersigned is pleased to reconstitute the Women's Grievance and Redressal Committee with the following members to address and resolve the grievances related to women and girl students for the academic year 2023-24. All the members of the committee are requested to accept their nomination.

COMMITTEE MEMBERS

S.No	Name and Designation	Dept.	Role	Mobile	e-mail
1.	Dr Ch Sinivasu	ECE	Chairperson	9949095892	principal@raghuenggcoflege.in
2.	Dr A.Vijay Kumar	MECH	Adviser	9963261138	vijayambat@yahoo.com
3.	Dr. Y. Sudha Vani	ECE	Convener	8885868862	sudhavani.yamani@raghuenggcollege.in
4.	Mrs. Shaik Dariyabi	EEE	Member	9966375939	daryabi.shaik@raghuenggcollege.in
4.	Mrs. K. Roopa	ECE	Member	8331966411	roopa.kothapalli@raghuenggcollege.in
5.	Ms. P. Sai Geethika	CSE	Member	9381848093	saigeethika.p@raghuenggcollege.in
6.	Ms. P. Mounika	CSE	Member	8985872349	mounika.peddinti@raghuenggcollege.in
7.	Dr. Anindita C	H&S	Member	8341477749	anindita.c@raghuenggcollege.in
8.	Mrs. Adilakshmi	H&S	Member	9492180348	adilakshmi.n@raghuenggcollege.in
9.	Mrs. B. Anusha	H&S	Member	9949551958	Anusha.bhogapurapu@raghuenggcollege.in
10.	Mrs. D.S. Nagamani	H&S	Member	8985916833	suryanagamani.d@raghuenggcollege.in
11.	Ms. M. Sravani	Civil	Member	9014551510	sravanimondi@gmail.com



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STUDENT COORDINATORS

S.No	Name	Branch/Year	Phone Number
1	Dokku Manasa	Civil/III	8964235558
2	Maddhuri Usha Sri	Civil/II	9863321568
3	Joga Pujitha	CSE/IV	8885233655
4	Guttula Ramya	CSE/III	9866693845
5	Pasagada Sai Lakshmi	CSM/II	8863215266
6	Korada Anusha	EEE/IV	7304566223
7	Mamidi Sireesha	EEE/III	9866344566
8	Vepada Jhansi	EEE/II	7205113388
9	Srugarapu Mounika Devi	ECE/IV	9011526634
10	Edubilli Divya	ECE/III	7044552231
11	Vuppuluri Surya Likitha	ECE/II	9492558812

Signature of the Coordinator

Signature of the Chairperson

TO OFFEDERS TO THE

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Ref. No: REC/WGC/CIR/2023-24/03

Date:13th OCT 2023

CIRCULAR

Women's Grievance and Redressal Committee meeting is scheduled to be held on 19th OCT 2023 in Room no LH-6, ECE dept, Ist floor at 12:30PM. All the committee members are requested to make it convenient to attend the meeting to discuss the following agenda.

AGENDA

• To interact with the girls to find grievances, if any.

Signature of the Coordinators

Signature of the Chairperson

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MINUTES OF THE MEETING

CHAIRED: Principal

VENUE : LH-6, ECE block

DATE : 19th OCT,2023

1. No grievances raised by the students.

MEMBERS PRESENT:

S.N	Name and Designation	Dept.	Role	
1.	Dr Ch Sinivasu, Principal	ECE	Chairperson	
2.	Dr A.Vijay Kumar, Vice-Principal	MECH	Adviser	
3.	Dr. Y. Sudha Vani	ECE	Coordinator	
4.	Dr. G. Anusha	ECE	Member	
5.	Dr. Radha	CSE	Member	
6.	Dr. Dariyabi	EEE	Member	
7	Ms. Reetanjali Panda	Mech	Member	
8.	Ms. Adilakshmi	H&S	Member	
9.	Ms. S. Sravya	H&S	Member	
10.	Ms. Nalini	H&S	Member	
11.	Ms. Dilleswari	H&S, NCC	Member	
12.	Ms. M. Sravani	Civil	Member	

Signature of the Coordinators

Signature of the Chairperson



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Ref. No: REC/WGC/2023-2024/04

Date: 14th NOV,2023

CIRCULAR

Women's Grievance and Redressal Committee meeting is scheduled to be held on 20th Nov 2023 in the LH-8 at 3:00 PM. All the committee members are requested to make it convenient to attend the meeting to discuss the following agenda.

AGENDA

- To select student coordinators from first year girl students
- To Discuss the cell events with the faculty coordinators

Signature of the Coordinator

Signature of the Chairperson

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MINUTES OF THE MEETING

CHAIRED: Coordinator

VENUE : LH-8

DATE : 20th Nov,2023

 It has been resolved to select student coordinators from 1st year after the class work commences.

 Discussions have been made with all the reconstituted faculty coordinates about the cell activities.

• No grievances reported.

MEMBERS PRESENT:

S.No	Name and Designation	Dept.	Role
1.	Dr. Y. Sudha Vani	ECE	Coordinator
2.	Mrs. Shaik Dariyabi	EEE	Member
3.	Mrs. K. Roopa	ECE	Member
4.	Ms. P. Sai Geethika	CSE	Member
5.	Ms. P. Mounika	CSE	Member
6.	Dr. Anindita C	nindita C H&S	Member
7.	Ms. Adilakshmi	H&S	Member
8.	Ms. B. Anusha	H&S	Member
9.	Mrs. Anusha	H&S	Member
10	Mrs. Shoba	Mech	Member

Signature of the Coordinator

Signature of the Chairperson

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ACTION TAKEN REPORT

As per the discussions with the Committee Members finalised the student coordinators from 1st year.

STUDENT COORDINATORS

S.No	Name	Roll No	Contact No	Branch	Sec
1	V.A.Nikita	23981A0560	9490621881	CSE	A
2	K.Hema Sri	23981A05F3	9704876631	CSE	C
3	S.Nandini	23981A0239	7396334137	EEE	Α
4	B.Pallavi	23981A4904	7416037943	CSO	A
5	R.Ujjesha Nithya	23981A42AA	8019569312	CSM	F
6	V.Hima bindu	23981A42V1	9704262314	CSM	Е
7	Ch.Jyothi	23981A4662	8185902094	CSC	A
8	G.Bhuvaneswari	23981A0483	9063922802	ECE	В
9	M.Sai Sushma Sri	23981A04AF	7569509606	ECE	F
10	D.Ritika	23981A03C8	8332887468	MECH	С
11	K.Varshini	23981A03E8	7416555248	MECH	С
12	M.Srihitha	23981A0124	8878955688	CIV	A
13	Y.V.S.S.Pravallika	23981A44D8	7981854449	CSD	В

Y. Serdl Signature of the coordinator

signature of the chairperson



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Ref. No: REC/WGC/CIR/2023-2024/05

Date:22nd JAN 2024

CIRCULAR

Women's Grievance and Redressal Committee meeting is scheduled to be held on 24th JAN 2022 in the Conference room at 2;00pm. All the committee members are requested to make it convenient to attend the meeting and also inform the student coordinators to join the meeting to discuss the following agenda.

AGENDA

- To discuss grievances if any, and any ragging incidents or complaints from 1st year students.
- To interact with the girls to find grievances, if any.

Y. Seedla voi Signature of the Coordinator

Signature of the Chairperson



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MINUTES OF THE MEETING

CHAIRED: Principal

VENUE : Conference Room

DATE : 24th JAN,2024

Discussed with student coordinators regarding ragging issues.

• No serious grievances from the girls of first year regarding ragging.

MEMBERS PRESENT:

S.N	Name and Designation	Dept.	Role
	7.272		
1.	Dr Ch Sinivasu, Principal	ECE	Chairperson
2.	Dr A.Vijay Kumar, Vice-Principal	MECH	Adviser
3.	Dr. Y. Sudha Vani	ECE	Coordinator
4.	Mrs. Shaik Dariyabi	EEE	Member
5.	Mrs. K. Roopa	ECE	Member
6.	Ms. P. Sai Geethika	CSE	Member
7	Ms. P. Mounika	CSE	Member
8.	Dr. Anindita C	H&S	Member
9.	Ms. Adilakshmi	H&S	Member
10.	Ms. B. Anusha	H&S	Member
11.	Mrs. Anusha	H&S	Member
12.	Mrs. Shoba	Mech	Member

Signature of the Coordinator

Signature of the Chairperson

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Ref. No: REC/WGC/2022-2023/06

Date:11th Mar 2024

CIRCULAR

Women's Grievance and Redressal Committee meeting is scheduled to be held on 14th Mar 2024 in LH-6 at 12:30 am. All the committee members are requested to make it convenient to attend the meeting to discuss the following agenda.

AGENDA

- Dress code
- · Provision of medicines
- Eve-teasing

Y. Sudla

Signature of the Coordinator

Signature of the Chairperson

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MINUTES OF THE MEETING

CHAIRED: Coordinator

VENUE : LH-6

DATE : 14th MAR 2024

 A resolution has been made by the Convenor to arrange a meeting with the student coordinators, regularly.

• The dress code of the girls to be strictly monitored as per the college norms.

 A discussion on providing and updating medical kits to all the departments along with the first aid kits.

MEMBERS PRESENT:

S.No	Name and Designation	Dept.	Role	
1.	Dr Ch Sinivasu, Principal	ECE	Chairperson	
2.	Dr A.Vijay Kumar, Vice-Principal	MECH	Adviser	
3.	Dr. Y. Sudha Vani	ECE	Coordinator	
4.	Mrs. Shaik Dariyabi	EEE	Member	
5.	Mrs. K. Roopa	ECE	Member	
6.	Ms. P. Sai Geethika	CSE	Member	
7	Ms. P. Mounika	CSE	Member	
8.	Dr. Anindita C	H&S	Member	
9.	Ms. Adilakshmi	H&S	Member	
10.	Ms. B. Anusha	H&S	Member	
11.	Mrs. Anusha	H&S	Member	
12.	Mrs. Shoba	Mech	Member	

Signature of the Coordinator

Signature of the Chairperson